

## CUSTOM SIGNS

### ORDERING INSTRUCTIONS

#### ARTWORK

##### FILE SIZE

36.5" x 29" (includes bleed)

##### FILE FORMAT

Please submit .pdf or .ai files with fonts outlined and images embedded.

##### TRIM SIZE

36" x 28.5"

##### RESOLUTION

300 PPI

##### LOGOS

Vectors are preferred (.ai or .eps). We can also use high resolution images if they are large enough to fill the space. We can check files if you are unsure.

#### PRINTING & SHIPPING

Please submit your order at least 15 business days before your in-hands deadline. Final artwork must be received 7 business days ahead of your deadline in order to ensure a timely delivery. Rush orders are sometimes possible but may cost more. Check in with your account manager if you need to expedite an order.

Signs are printed on corrugated PVC sign board. Sintra material is also available.

#### MOUNTING HARDWARE

Mounting hardware is included when signs are kitted to barricades prior to shipping. If you are ordering signs through OTW please let us know if you would like hardware shipped along with your order. If you are printing your own signs, please note that the barricades themselves DO NOT include mounting hardware. The hardware we use to mount the signs include the following (per side):

- Four (4) tap bolts, 1/4" diameter by 1/2" length
- Four (4) flat fender washers, 1/4" inside diameter by 1 1/4" outside diameter

